

Muhammad Anees Farooq



Al-Nahda, Sharjah

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Individual, very organized, Punctual and Enthusiastic. Having the ability to communicate and work with other members of a group and organization. I am someone who is always up for a challenge and feel nothing is impossible. Possess strong leadership and managerial skills, people, product & Equipment Management.

Experience

- **Operations Manager & Accounts Assistant**
Velocity Lines Private Limited
January 2015-March 2018
Accounts Assistant and managing day-to-day operations at velocity Lines (Import & Export)
- **Merchandiser**
Coca-Cola Private Limited
April 2018- February 2019
1 year Experience in Coca Cola as a Merchandiser
- **Sales Executive**
Riversong Private Limited
March 2019-September 2019
6 Months Experience in River Song as a Sales Promoter
- **Visa Consultant**
Travel Hub Aviations,
DHA Lahore, Pakistan
- **Property Advisor**
Home Estate and Builders
DHA Lahore, Pakistan
- **Customer Care Representative**

Education

- **B.A (Computer Science)**
University of Lahore, Lahore
- **ICS**
BISE Lahore
- **MATRICULATION**
BISE Lahore

Language

English, Urdu, Punjabi

References

Shall be provided on demand

Personal Profile

Father's Name : M Farooq Qamar
Date of Birth : 02-Jan-1993
CNIC : 36201-2631236-1
Religion : Islam
Nationality : Pakistani
Marital Status : Single

Skills

- MS OFFICE (Word, Excel)
- Critical Thinking
- Communication (Written & Verbal)
- Custom Clearance

Major Qualities

- Highly Motivated
- Quick Learner
- Devoted to assigned tasks
- Keen desire to learn new technology
- Able to work individually as well as part of a team
- Active participation in group work and activities
- Resistance to stress